



Verona Fire Department Employment Application



Position Applying For: _____ Date: _____

Last Name First Name Middle Name Social Security #

Street Address City State Zip

Home Telephone Number Work/Message Telephone Number E-mail Address

May we contact you at work? Yes No

If you are a finalist for this position, may we contact your current employer for a reference? Yes No

Are you legally eligible for employment in the United States? Yes No
Proof of eligibility will be required at time of employment.

Are you aware of any reason you cannot perform the essential functions of this job with or without reasonable accommodation? Yes No

Driver's License:

Number: _____ State: _____

Type of License: Operator's Chauffeur's CDL Please list endorsements:



Which of the following do you have? High School Diploma ____ GED ____

PLEASE LIST BELOW ALL EDUCATION BEYOND HIGH SCHOOL

School Name and Location	Dates	Major	Credits		Degree/Year Received	
			Sem.	Qtr.		

List any special training, workshops, seminars, etc. in which you have participated which relate to or are required for this position(s), certification(s), or other miscellaneous qualifications. _____

Please list your special skills and/or proficiency in the operation of specific machinery required for this position:

I certify that all statements made in this application and the attachments (if applicable) are true and complete to the best of my knowledge. I understand that any false statements or omission of material facts may subject me to disqualification or dismissal.

Signature

Date

Beginning with your most recent job, list all employment for the last ten years including relevant volunteer and military service. Also include any employment prior to the last ten years that is relevant to this position. If additional space is needed, attach a separate sheet. A resume may also be submitted but *cannot be substituted* for the information requested on the application. Failure to fully complete each section may disqualify the application.

Company Name	Position Title	From (month/year)	To (month/year)
Company Address/Phone	Name & Title of Supervisor		Hours Worked per Week
	Salary	Reason for Leaving	
Description of Duties			

Company Name	Position Title	From (month/year)	To (month/year)
Company Address/Phone	Name & Title of Supervisor		Hours Worked per Week
	Salary	Reason for Leaving	
Description of Duties			

Name Last

First

Middle

Company Name	Position Title	From (month/year)	To (month/year)
Company Address/Phone	Name & Title of Supervisor		Hours Worked per Week
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Description of Duties			

APPENDIX A

Authorization for Release of Information
(for official use only, not to be released to unauthorized persons)

VERONA FIRE DEPARTMENT
101 Lincoln Street
Verona, WI 53593

Employing Agency

I hereby authorize and empower an employee of the Verona Fire Department or other authorized representative thereof bearing this release to, within one year of its date, obtain information and records pertaining to me from any or all of the following sources:

1. *Municipal, State or Federal fire & law enforcement agencies,*
2. *Any current or previous landlord or place of residence contracts and contacts,*
3. *An banking or financial institutions,*
4. *Any place of business (for purposes of obtaining credit or employment data),*
5. *Credit rating bureaus or institutions maintaining individual credit rating files,*
6. *Any previous employer or military service contacts,*
7. *Present employer,*
8. *Any school, college, university or other educational institution,*
9. *Any individual employed by another past or present employer.*

Exceptions to this blanket authorization:

1. *Any medical information in the possession of any source m\named above until subsequent to a conditional offer of employment (per Americans with Disabilities Act).*
2. _____
3. _____

This release is executed to authorize the Verona Fire Department, as a prospective employer, to obtain the above information,. It is understood that said information shall be used only in consideration of my employment and shall not be further disseminated for any purpose.

Applicant: _____
(Please Print)

Date: _____ *Date of Birth:* _____ *Sex:* _____ *Race:* _____

Address: _____

Signature: _____

Witness: _____ *Date:* _____

APPENDIX B

Verona Fire Department Pre-Entry/Annual Strength and Agility Evaluation

The evaluation format consists of a description of the exercise, the area the exercise is designed to demonstrate, physical demand and those job-related tasks of a firefighter. The strength and agility evaluation consists of six separate exercises, each of which must be successfully completed by the candidate. **Failure to complete any phase will result in the disqualification of the candidate.**

SQUAT THRUST – 4 COUNTS, 20 REPETITIONS: No time limit, stopping constitutes a failure.

Intended to demonstrate = ability to support majority of body weight on extended arms, mobility of leg and hip joints and strength and back muscles.

Physical Demands Identified = reaching, lifting, bending, use of legs and hands, rapid mental/muscular coordination and repetitive twisting or pressure involving wrists or hands.

Job-Related Functions = connect and lay hose lines, direct water streams on fires, raise and lower ladders, forcible entry into buildings, extricate/evacuate persons, assist EMS with injured/ill people, search buildings, administer CPR and first aid.

SIT-UPS (Modified half sit-up) – 20 repetitions: No time limit, stopping constitutes a failure.

Intended to Demonstrate = coordination, strength of abdominal and back muscles.

Physical Demands Identified = sitting, repeated bending, balancing, lifting, walking, standing, use of legs/hand and rapid mental/muscle coordination.

Job-Related Functions = connect and lay hose lines, direct water streams on fires, raise and lower ladders, forcible entry into buildings, extricate/evacuate persons, assist EMS with injured/ill people, search buildings, administer CPR and first aid.

DEEP KNEE BENDS – 5 Repetitions: No time limit, stopping constitutes a failure.

Intended to Demonstrate = coordination, full mobility of hip and knee joints, use of legs and arms in maintaining balance an ability to lift majority of body weight with legs.

Physical Demands Identified = sitting, repeated bending, balancing, lifting, walking, standing, use of legs/hand and rapid mental/muscle coordination.

Job-Related Functions = connect and lay hose lines, direct water streams on fires, raise and lower ladders, forcible entry into buildings, extricate/evacuate persons, assist EMS with injured/ill people, search building, administer CPR and first aid.

WEIGHTS – Arm flex with standard 5-pound dumbbell – 5-repetitions: No time limit, stopping constitutes a failure.

Start with dumbbell grasped in hand and held down a side.

Count 1: extend to front, shoulder height and full arms length.

Count 2: return to shoulder.

Count 3: raise vertically above shoulder to full arms length.

Count 4: lower to shoulder.

Count 5: extend to side, shoulder height and arms length.

Count 6: return to shoulder position.

Count 7: lower to arms length at side.

Final: from the starting position slowly and individually rotate each arm a full circle in the vertical plane. Direction of rotation is to be altered with each repetition.

Intended to demonstrate = full use and mobility of shoulders, use of hands and fingers in securing and maintaining a firm grip.

Physical demand identified = pulling, pushing climbing, balancing, lifting, walking, standing, use of arms and hands, rapid mental/muscular coordination and repetitive twisting or pressure involving hand or wrists.

Job-related functions = connect and lay hose lines, direct water streams on fires, raise and lower ladders, forcible entry into buildings, extricate/evacuate personnel, assist EMS with injured/ill people, search buildings, administer CPR and first aid.

BODY DRAG – 50 feet, 165 pounds: No time limit, stopping constitutes a failure.

Intended to demonstrate = strength and flexibility of lower back muscles, spine and knee joints, use of legs and arms in lifting and maintaining balance and ability to move heavy weight with upper arm and leg strength.

Physical demands identified = pulling, pushing climbing, balancing, lifting, walking, standing, use of arms and hands, rapid mental/muscular coordination and repetitive twisting or pressure involving hands or wrists.

Job-related functions = connect and lay hose lines, direct water streams on fires, raise and lower ladders, forcible entry into buildings, extricate/evacuate persons, assist EMS with injured/ill people, search buildings, administer CPR and first aid.

CARDIO-VASCULAR ENDURANCE – (select one category)(age categories time limit requirements).

[A= under age 30], [B= age 30-39], [C= age 40-49], [D= over age 50]

1.5 mile run (rung/walk combination): Time limit, stopping constitutes a failure.

A = 14.5 min., B = 15.5 min., C = 16.5min., D = 17.5min.

3.0 Mile stride (moderate to fast walk): Time limit, stopping constitutes a failure.

A = 42 min., B = 45 min., C = 48 min., D= 51 min.

Intended to demonstrate: strength and flexibility of lower back muscles, spine and knee joints, use of legs and arms, respiratory function, stamina during prolonged periods of physical exertion.

Physical demands identified: pulling, pushing climbing, balancing, lifting, walking, standing, use of arms and hands, rapid mental/muscular coordination and repetitive twisting or pressure involving hands or wrist.

Job-related functions: connect, lay, pull hose lines, direct water streams on fires, raise and lower ladders, forcible entry into buildings, extricate/evacuate personnel, assist EMS with injured/ill people, search buildings administer CPR and first aid, etc...

**Verona Fire Department
Pre-Employment/Annual
Strength & Agility Evaluation**

Candidate Name: _____

Age: _____ Date: _____

Waiver and Release of Claims: I have been provided with a description of the pre-Entry Assessment Process, Strength and Agility Evaluation and it is understood and agreed that the undersigned assumes the risk, if any, in the completion of such strength and agility evaluation. I hereby release the Verona Fire District, Verona Fire Department, Verona Area School District and it's members, and the individual administering the evolution from an liability arising our of my participation these physical strength and agility evaluation activities.

Candidate Signature

	<u>Pass</u>	<u>Fail</u>
1. Squat Thrust: 4 Counts, 20 Repetitions, no time limit; stopping constitutes a failure	_____	_____
2. Sit-Ups: 20 Repetitions, no time limit; stopping constitutes a failure	_____	_____
3. Deep Knee Bends: 5 repetitions, no time limit; stopping constitutes a failure	_____	_____
4. Weights: Arm flex with 5-pound dumbbell, 5 repetitions, no time limit; stopping constitutes a failure	_____	_____
5. Body Drag: 50 feet, 165 pounds; stopping or dropping weight constitutes a failure	_____	_____
6. Cardio-Vascular Endurance 1.5 Mile run per established age/time limit. 3.0 stride per established age/time limit.	_____	_____

Time limit: _____ Performance Time: _____

I hereby certify the above evaluations/assessments were conducted under my supervision.

Signature of evaluator